

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Lead Member for Children's Services Decision Day held at the Castle, Winchester on Thursday, 12th July, 2018

1. **PROPOSED CHANGES TO THE SHORT BREAK ACTIVITIES PROGRAMME AND CONSULTATION OUTCOMES**
2. **APPROVAL TO SPEND - CHILDREN'S SERVICES PROCUREMENT**
3. **SWANWICK LODGE**
4. **REGIONAL ADOPTION AGENCY**
5. **CHILDREN'S SERVICES CAPITAL PROGRAMME UPDATE**

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Item 1

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Children's Services
Date:	12 July 2018
Title:	Proposed changes to the Short Break Activities Programme and consultation outcomes
Report From:	Director of Children's Services

Contact name: Suzanne Smith,
Head of Procurement, Commissioning & Placements

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Email: Suzanne.smith2@hants.gov.uk

1. The decision:

1.1 To facilitate a Short Break Activities Programme that more clearly reflects the needs of parents, carers and young people accessing it, and taking into account relevant information and the outcomes of the public consultation, it is recommended that the following proposed changes to the Short Break Activities Programme are approved:

- a) Proposal 1: To commission the Short Break Activities Programme on the basis of priorities, agreed with a representative parent/carer panel.
- b) Proposal 2: To require parents and carers to pay in advance for Short Break Activities, and for providers to collect advance payment of parents'/carers' contributions for those activities.
- c) Proposal 3: To require providers of Short Break Activities to apply consistent parental/carer charges and hardship rates.
- d) Proposal 4: To move to a new online Gateway Card application system.
- e) Proposal 5: To require evidence of eligibility from a professional as part of the new Gateway Card application to access the Short Break Activities Programme.
- f) Proposal 6: From 1 April 2019, to stop funding Short Break Activities for young people aged 18 and over.
- g) Proposal 7: That Short Break Activities would only be funded for children who live in the Hampshire County Council authority area.
- h) Proposal 8: To only fund Short Break Activities which allow parents and carers to leave their child.
- i) Proposal 9: To stop funding swimming lessons as a short break activity.

1.2 It is further recommended that the charging policy setting out the consistent parent/carer contributions and concession rates set out in *Integral Appendix D* is approved.

2. Reason(s) for the decision:

1.1 The Children's Services Department (excluding schools) has a two year savings target of £30.1million to be delivered by 2019, representing an overall budget reduction of 18%.

1.2 The current budget for Children with Disabilities is £19.5m of which £16.5m supports families eligible for social work support and interventions through children with disabilities social work teams. The budget also includes £3m of funding for a short break programme and £2.4m of this is used to provide open access short break activities delivered by third sector and charitable providers.

1.3 The decision to reshape the current Short Breaks offer as proposed in the report, will save an estimated £1million, representing a 5% reduction in the Children with Disabilities budget.

3. Other options considered and rejected:

3.1 To stop funding for after school clubs and to look to schools to subsidise these clubs. This was rejected as it is not feasible in light of pressures on school budgets.

3.2 To appoint a single strategic partner for the delivery of the Short Break Activities Programme. This was rejected as no significant benefits of this approach were identified.

3.3 To reduce rental payments by providers to schools. This was rejected as it was not considered feasible in light of pressures on school budgets.

3.4 To stipulate that Direct Payments be used for families to purchase Short Breaks themselves. This was rejected as it would increase the administrative burden on parents/carers and would merely shift the financial pressure from one area of funding in Children's Services to another

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

7.1. In reaching this decision I have taken into account the debate and recommendations made by the Children and Young People Select Committee on 12 July 2018; in particular the recommendation for further appraisal of proposals 8 and 9 by the Committee. I have also taken into account the financial position of the County Council and the need to achieve savings set out in the Transformation to 2019 programme. I note that the Director of Children's Services will review the impact of changes resulting from implementing Proposal 6 and provide an update after six months. I have requested that this also incorporates an evaluation of the impact of proposals 8 and 9, with a special focus on the provision of swimming lessons.

Approved by:

Date:

12 July 2018

**Executive Lead Member for Children's Services
Councillor Keith Mans**

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Item 2

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Children's Services
Date:	12 July 2018
Title:	Children's Services Procurement - Approval to Spend
Report From:	Director of Children's Services

Contact name: Suzanne Smith, Head of Procurement, Commissioning & Placements, Children's Services

Tel: 01962 845450

Email: Suzanne.smith2@hants.gov.uk

1. The decision:

- a) Approval to spend on the basis set out in the Children's Services Procurement Approval to Spend report dated 12 July 2018 is granted to utilise existing revenue and cost of change sources of funding for an IT social care case management system to support the work of the Children's Services Department to a total contract value of £4m over up to 15 years, commencing in early 2019.
- b) As identified in the 12 July 2018 Children's Services Capital programme update report ('the Capital Report'), that approval to spend of up to £0.35m (including fees) be approved from the 2018/19 Capital programme towards The capital improvements referred to in the Capital Report and this Report at the Hamble School Leisure Complex.
- c) That a contract is awarded by Hampshire County Council to a leisure operator to manage and operate the Hamble School Leisure Complex on the principal terms set out in this Report, and that delegated authority to finalise the detailed terms and conditions of that contract is delegated to the Director of Children's Services.

2. Reason(s) for the decision:

IT Social Care Case Management System:

- 2.1 The current Swift contract arrangements expire on 30 April 2019 with the option of two further six month extensions however Swift is not considered a fit for purpose system for the future.
- 2.2 Market research undertaken recommends Children's Services undertake a procurement process for a Children's social care case management system. It is anticipated to deliver further efficiencies, largely around further reductions in administration support, reduced demand and therefore resource required at

the front door and additional capacity released for social workers. It will also include improving the transparency of the system through self service and providing greater evidence of the voice of the child and increased staff satisfaction levels which should result in improved recruitment and retention

Hamble School Leisure Complex:

- 2.3 The Complex has accrued a significant deficit and continues to make a loss
- 2.4 A tender process to engage a Leisure Operator to manage the complex has been undertaken
- 2.5 Capital investment to improve the complex is required.
- 2.6 All profit made will be aligned to reduce the current deficit and, together with an agreed contribution from the Hamble School, targets a full repayment within 15 years
- 2.7 The Council is working closely with Eastleigh Borough Council who fully support the retention and improvement of these facilities and have committed to ongoing support in regards to contract management

3. Other options considered and rejected:

3.1. IT Social Care Case Management System:

The current Swift contract arrangements expire on 30 April 2019 with the option of two further six month extensions however Swift is not considered a fit for purpose system for the future therefore a tender process will be undertaken.

3.2. Hamble School Leisure Complex:

The Council also considered the alternative of closing the facility to avoid incurring further debt, however the Hamble School still requires a sports hall for curriculum use, and the facilities are integral to the community leisure offer promoted by Eastleigh Borough Council. Additionally Sport England provided significant grants towards these facilities which could be required to be paid back.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel

5.1. None.

6. Reason(s) for the matter being dealt with if urgent

6.1. Not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

12 July 2018

**Executive Member for Children's Services
Councillor Keith Mans**

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Item 3

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Children's Services
Date:	12 July 2018
Title:	Swanwick Lodge Secure Children's Home
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow and Bob Wallbridge

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01962 847894

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bob.wallbridge@hants.gov.uk

1. The Decision

1.1 That the Executive Lead Member for Children's Services gives approval to the project proposals for the Refurbishment and Improvements of Swanwick Lodge Secure Children's Home in Sarisbury Green at an overall project cost of £3,250,000

2. Reason(s) for the decision:

2.1 This report seeks approval to the project proposals for the Refurbishment and Improvements of Swanwick Lodge Secure Children's Home in Sarisbury Green to meet new standards and as part of the ongoing maintenance and upgrading of the property ..

3 Other options considered and rejected:

3.1 None

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: **None**.

4.2 Conflicts of interest declared by other Executive Members consulted: **None**.

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

12 July 2018

**Executive Lead Member for Children's Services
Councillor Keith Mans**

Item 4

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Children's Services
Date:	12 July 2018
Title:	Regional Adoption Agency
Report From:	Director of Children's Services

Contact name: Amber James

Tel: 07595 495728

Email: Amber.James@hants.gov.uk

1. The decision:

- a) That the Executive Lead Member for Children's Services approves the proposed model for delivery of adoption services as a Regional Adoption Agency.
- b) That the Executive Lead Member for Children's Services approves the financial contribution to the Regional Adoption Agency of £1,381,000, to be fixed for two years (2019/20 and 2020/21) and reviewed for 2021/22. No new budget is required.
- c) That the Executive Lead Member for Children's Services delegates approval to enter into the final partnership agreement to the Director of Children's Services in consultation with the Executive Lead Member for Children's Services and Head of Law and Governance.

2. Reason(s) for the decision:

- 2.1. Approval is a legislative requirement.

3. Other options considered and rejected:

- 3.1. None

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:

- 4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

12 July 2018

**Councillor Keith Mans,
Executive Lead Member for Children's Services**

Item 5

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Children's Services
Date:	12 July 2018
Title:	Children's Services Capital Programme update
Report From:	Director of Children's Services and Director of Corporate Resources – Corporate

Contact name: Peter Colenutt, Head of Strategic Development

Tel: 01962 846157

Email: peter.colenutt@hants.gov.uk

1. The decision:

- a) That the updated Children's Services Capital programme for 2018/19 to 2020/21 following further announcements on capital grant allocations by the Department for Education be approved.
- b) That the revised capital programme cash limit of £92.734m for 2018/19 be approved.
- c) That the revised 2018/19 capital programme at Appendix 1 be approved, along with the amendments to the 2018/19 capital programme.
- d) That it be a recommendation to Cabinet that the uncommitted funding of £34.210m as set out in Appendix 2 be carried forward from the 2017/18 to the 2018/19 capital programme.
- e) That the projects approved under delegated powers by the Director of Children's Services in Appendix 3 be noted.
- f) That resources of up to £0.35m (including fees) be approved from the 2018/19 capital programme towards capital improvements at Hamble Leisure Complex.

2. Reason(s) for the decision:

- 2.1. This report sets out the updated Children's Services Capital Programme for 2018/19. This report has been prepared in consultation with the Executive Member

3. Other options considered and rejected:

- 3.1. Not applicable.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:

None

4.2. Conflicts of interest declared by other Executive Members consulted:

None

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

12 July 2018

**Executive Lead member for Children's Services
Councillor Keith Mans**